

# Lower Nazareth Township PTA Deposit Form 2019-2020

\* Please notify Treasurer when deposit is ready & in the LNES office safe – text 610-703-2445 or [lnesptatreasurer@gmail.com](mailto:lnesptatreasurer@gmail.com)

Activity: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Budget Category: \_\_\_\_\_

Amount of Deposit: \_\_\_\_\_

ALL DEPOSITS REQUIRE 2 SIGNATURES FOR VERIFICATION:

Counted by Name #1: \_\_\_\_\_

Signature: \_\_\_\_\_

Counted by Name #2: \_\_\_\_\_

Signature: \_\_\_\_\_

**PLEASE LIST CASH AND CHECKS BELOW: If additional space is necessary, please use the back.**

Make sure checks are made payable to LNES PTA ...thank you 😊

<u>DEPOSIT TYPE</u>		<u>AMOUNT</u>
<b>Cash Total</b>		
Check #	Full Name On The Check	
<b>TOTAL AMOUNT OF CASH &amp; CHECKS</b>		

<u>Cash Count Worksheet:</u>		
\$0.01	X	=
\$0.05	X	=
\$0.10	X	=
\$0.25	X	=
\$0.50	X	=
\$1.00	X	=
\$2.00	X	=
\$5.00	X	=
\$10.00	X	=
\$20.00	X	=
\$50.00	X	=
\$100.00	X	=
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<b>Total Cash Amount \$</b>		
<b>Total # of Checks:</b>		
<b>Checks Total: \$</b>		

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**For Treasurer's Use Only:**

Treasurer's Signature: \_\_\_\_\_

Date Received: \_\_\_\_\_

Receipt #: \_\_\_\_\_

Amount: \_\_\_\_\_

Deposit Date: \_\_\_\_\_

Initialed: \_\_\_\_\_